

CLASSIFICATION SPECIFICATION

CITY OF MARYSVILLE, CA

Date: July 2017

CLASS TITLE:	Maintenance Worker I/Maintenance Worker II	JOB CODE:	10755/10756
WORKING TITLE:	Maintenance Worker	FLSA STATUS:	Non-Exempt
REPORTS TO:	Parks & Facilities Superintendent	HIRING STATUS:	Career

JOB SUMMARY

Under supervision, perform a variety of unskilled, semiskilled and skilled light and heavy duty construction, maintenance and repair work involving public works, sewer and drainage systems, buildings, parking meters, and other public facilities. Positions in these classifications receive immediate supervision from the Public Works Superintendent and technical and functional supervision from a Senior Maintenance Worker. Positions in these classifications may work alone or as part of a crew.

DISTINGUISHING CHARACTERISTICS

Maintenance Worker I: This is the entry level class in the maintenance worker series. Positions in this class normally perform a variety of unskilled and semi-skilled maintenance tasks. Although trucks and other motorized equipment may be operated by a Maintenance Worker I, the equipment is used on a training basis or for tasks which are repetitious in nature. Under this training concept, positions assigned to the class of Maintenance Worker II which become vacant may reasonably be filled at the Maintenance Worker I level, with the understanding that reassignment to the Maintenance Worker II class may be expected following successful job performance and personal development.

Maintenance Worker II: This is the journey level in the maintenance worker series. Positions assigned to this class are expected to perform semi-skilled and skilled public works maintenance activities and to operate light and moderately heavy power-driven equipment on a continuing basis. All positions allocated to this class require that an incumbent be able to work independently, exercising judgment and initiative to fulfill assigned tasks. Maintenance Workers II may also be expected to assist in the supervision and training of less experienced personnel.

EXAMPLES OF WORK

Examples of Work are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform it. Employees are responsible for all other duties as assigned.

- Perform a variety of maintenance work in the construction, maintenance and repair of streets, parks, sewers, storm drains, curbs, gutters, sidewalks, parking meters and other public facilities.
- Operate power-driven equipment such as skip loaders, dump trucks, water trucks and fork lifts.
- Break out old concrete work such as curbs, sidewalks, and gutters.
- Cut and prepare streets for patches, spread premix and oil, and rake asphalt.
- Replace, repair, couple, test, and backfill sewer lines.
- Clean and maintain basic tools used on the job.
- Paint traffic directional markings, such as crosswalks and safety loading zones.
- Fabricate, install, repair and replace street signs.
- Operate heavy power-driven equipment on a relief or training basis.
- Water, mow, weed, trim, renovate, and fertilize grass and other landscaped areas.

- Rake leaves, clean walks, fields, courts, and other facilities.
- Spade and otherwise prepare ground around plants and shrubs, including mixing and applying fertilizers.
- Plant, trim and/or remove trees, flowers, and shrubs.
- Load trimmings on trucks for disposal.
- Pick up rubbish and litter materials and perform general grounds cleaning.
- Operate power mowers, edgers, sewer rodders, and other hand-operated and power tools in the performance of maintenance and repair activities.
- Drive vehicles as required and assist in routine care and upkeep of such vehicles.
- Assist in moving and installing park and recreational equipment.
- Install, maintain, and repair sewer system mains, sprinkler systems, pipes and facilities.
- Inspect, maintain, and repair parking meter devices.

QUALIFICATION REQUIREMENTS

To be successful in these positions, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EMPLOYMENT STANDARDS (position requirements at entry and throughout employment)

Any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the job is qualifying. These employment standards would typically be achieved by possession of a high school diploma, or equivalent, and:

Maintenance Worker I: Possession of a valid California Class C driver license. There is an employee weight limitation of 325 pounds to meet the legal limits for the safe use of certain equipment.

Maintenance Worker II: One year full-time performing the duties and activities expected of incumbents in the Maintenance Worker I classification. Possession of a valid California Class C driver license. There is an employee weight limitation of 325 pounds to meet the legal limits for the safe use of certain equipment.

KNOWLEDGE, SKILLS, AND ABILITIES (position requirements at entry)

Maintenance Worker I:

- Basic methods, tools, materials and equipment used in maintenance and construction work;
- Safe work practices;
- Ability to use hand-operated and light power tools required in general light- and heavy-duty maintenance work;
- Ability to perform heavy manual labor;
- Ability to understand and carry out oral and written directions;
- Ability to establish and maintain cooperative relationships with those contacted in the course of work.

Maintenance Worker II:

- Meet all the requirements expected of incumbents in the Maintenance Worker I classification;
- Plant pests and diseases, and methods of their control and eradication;
- Basic construction and repair methods, including carpentry, pipe fitting, painting, cement work, asphalt work, maintenance and repair of water and sewer systems and facilities;
- Maintenance and repair of light equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those which must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, walk, stand, stoop, climb, dig, lift up to 50 pounds and push motorized equipment.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderately quiet indoors, and varying outdoors.

Work is performed in all sorts of weather, including inclement weather and temperatures above 100 degrees Fahrenheit.