



**CITY OF MARYSVILLE**  
PLANNING DEPARTMENT  
530-749-3904

**MINOR ARCHITECTURAL  
REVIEW APPLICATION**

Application No. _____
Rec'd by: _____
Fees Paid: _____ Rec #: _____
Date Paid: _____
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
By: _____                      Date: _____

Project Address: \_\_\_\_\_  
Assessor's Parcel No.: \_\_\_\_\_ Present Zoning: \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER:**

Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**REPRESENTATIVE:**

Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**REASON FOR APPLICATION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT/REPRESENTATIVE**

I have reviewed this completed application and the attached material. The information provided is accurate. I understand the City might not approve what I am applying for or might set conditions of approval.

\_\_\_\_\_  
Signed \_\_\_\_\_ Date \_\_\_\_\_

**PROPERTY OWNER/AUTHORIZED AGENT**

I have read this completed application, and I consent to its filing.

\_\_\_\_\_  
Signed \_\_\_\_\_ Date \_\_\_\_\_

**Staff Use Only**

<b>TYPE OF APPLICATION</b>	<b>APPLICATION NUMBER</b>	<b>FEE PAID</b>
<b>Architectural Review:</b>		
a. Conceptual Review:	_____	_____
b. Formal Review:	_____	_____
c. Minor/Incidental:	_____	_____
<b>Planning Commission:</b>		
Use Permit:	_____	_____
Variance:	_____	_____
Tentative Map:	_____	_____
Rezone:	_____	_____
General Plan Amendment:	_____	_____
<b>Other:</b>		
(Specify): _____	_____	_____

**FEES:**

<b>Description:</b>	<b>Explanation:</b>	<b>Fee:</b>
Base Fee:	_____	_____
Environmental Review:	_____	_____
Other Fees:	_____	_____
Total Fees:	_____	_____
Fee Paid By:	<input type="checkbox"/> - Applicant <input type="checkbox"/> - Representative <input type="checkbox"/> - Property Owner	

**Tentative Review Dates:**

- a. Review of Completeness (if applicable): \_\_\_\_\_
- b. Staff Review/Determination: \_\_\_\_\_
- c. ARB Review: \_\_\_\_\_
- d. Planning Commission Review: \_\_\_\_\_
- e. Other Review: \_\_\_\_\_

Notes to the File: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# CITY OF MARYSVILLE

Planning Department  
749-3904

## ARCHITECTURAL REVIEW MINOR PROJECTS

### *APPLICATION INSTRUCTIONS*

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**TO APPLICANTS:** The following list includes all the items you must submit for a complete application. If your application is not complete, a copy of this list will be returned to you marked accordingly. . If submitting blueprints, Planning Staff encourages that you submit one copy of the plan to allow for application completeness check, following which eight complete sets of plans would need to be submitted.

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1. Planning application form complete.
2. Application Fee: In accordance with the City's fee schedule.
3. One 8 1/2" x 11" drawing containing :
  - (a) The name, address (location) and Assessor's Parcel Map Number of the project.
  - (b) The name of the applicant.
  - (c) Elevations of building with street frontage indicating the form and exterior treatment, materials and existing color of building, dimensions of building frontage, location and size of all signs, building canopies or awnings.
4. Material Sample Board with actual color samples including manufacturer and manufacturer's number of paint colors for the following:
  - (a) Main building color
  - (b) Main trim color
  - (c) Accent trim color
5. New signage (See checklist for signs)